

**Document Issued by
the General Office of Yuexiu District Government of Guangzhou
Municipality**

Yue Fu Ban Gui [2020] No. 1

**Notice of the General Office of Yuexiu District Government of
Guangzhou Municipality on Issuing *Ten Measures Supporting
Smooth and Sound Development of Enterprises in Response to the
Covid-19 Epidemic***

To all sub-district offices, and departments and direct subordinate agencies of the District Government:

With the approval of Yuexiu District Government, these *Ten Measures Supporting Smooth and Sound Development of Enterprises in Response to the Covid-19 Epidemic* (the Measures) are hereby issued for your due implementation in conjunction with prevailing actualities. Problems encountered during the course of implementation should be reported to the District Development and Reform Bureau.

General Office of Yuexiu District Government of Guangzhou Municipality
February 13, 2020

Ten Measures Supporting Smooth and Sound Development of Enterprises in Response to the Covid-19 Epidemic

To comprehensively put into practice the guiding principles from General Secretary Xi Jinping's major directives on resolutely winning the battle against Covid-19, as well as the decisions and arrangements concerning Covid-19 containment by the CPC Central Committee, the State Council, the provincial party committee and people's government of Guangdong Province and the municipal party committee and people's government of Guangzhou Municipality, the following ten measures are formulated on top of full implementation of state, provincial and municipal policies to support resumption of work and production in enterprises (including individual industrial and commercial proprietors; the same below) under sound Covid-19 containment measures, overcome difficulties with the concerted efforts of the government and enterprises, and ensure sustainable, sound growth of enterprises.

I. Support for Emergency Supplies

Incentives shall be given to enterprises manufacturing emergency Covid-19 containment supplies such as face masks, protective gowns, goggles, thermometers, virus testing kits, disinfectants, medicines, and urgently needed medical equipment. A subsidy of 50% of the total cost of newly purchased equipment will be provided up to a maximum of CNY 300,000. (Led by District Bureau of Science, Industry & Information Technology)

II. Support for Stable Business Operation

A one-off reward of CNY 200,000 shall be provided for any enterprise with a sales income of over CNY 1 billion in the wholesale industry, a sales income of over CNY 300 million in the retail industry, a business income of over CNY 100 million in the hospitality and catering industry, or a business revenue of over CNY 500 million in other for-profit service industries in 2019, provided that it has maintained a growth rate of over 20% in the first six months of 2020. (Led by District Bureau of Commerce)

III. Support for Rent Reduction or Exemption

For micro, small and medium enterprises (MSMEs) that rent properties of state-owned enterprises for the operation of brick-and-mortar stores, the rents for February and March 2020 shall be reduced or exempted (the tenants enjoying rent exemption must not be in arrears with the rent). Operators of specialized wholesale markets that rent state-owned properties enjoying two months of rent reduction or exemption should offer the same to the tenants in their markets accordingly, and the extent of reduction or exemption should not be lower than that offered to the market operators themselves. (Led by District Bureau of Finance and District Bureau of Commerce)

As for other rented business properties, the owners are encouraged to offer rent reduction or exemption for specialized markets and enterprise tenants. Chambers of commerce and industry associations are to work out draft plans for owners and tenants to discuss and agree upon. Greater support for future market transformation and upgrading will be given to owners who have effectively implemented rent reduction and exemption. (Led by District Bureau of Commerce)

Industrial parks and incubators are encouraged to reduce or exempt the rent of resident enterprises. During the epidemic, industrial parks that reduce or waive rent for enterprises amounting to more than CNY 1 million yuan cumulatively will receive a one-off incentive of CNY 300,000; incubators that reduce or waive rent for enterprises amounting to more than CNY 300,000 cumulatively will receive a one-off incentive of CNY 100,000. (Led by District Bureau of Science, Industry & Information Technology)

IV. Credit Support for Enterprises

Financial institutions will be encouraged to provide credit support for affected MSMEs that are in line with the direction of industrial development in the District, instead of calling back loans in advance, cutting off loans, or delaying the disbursement of loans without proper reason. Where a financial institution within the District's jurisdiction disburses new loans to such affected MSMEs between February 1 and June 30, 2020, a subsidy of up to 50% of the loan interest will be provided, subject to a maximum of CNY 50,000 per institution. (Led by District Financial Supervisory Authority)

Financial institutions are encouraged to reduce cost rates, and actively increase credit supply to MSMEs through supply chain financing, commercial factoring, mortgaging and pledging of accounts receivable, and pledging of intellectual property, to ensure that the overall financing cost of operating loans to small- and micro-sized enterprises and individuals in the first half of 2020 is lower than that in the same period in 2019. (Led by District Financial Supervisory Authority)

Insurance institutions within the District's jurisdiction are encouraged to provide loan insurance for affected MSMEs that are in line with the direction of industrial development in the District. Where an insurance institution within the District's jurisdiction assists such affected MSMEs in obtaining loans from banks or microfinance companies between February 1 and June 30, 2020, a subsidy of up to 50% of the loan risks incurred by the insurance institution will be provided, subject to a maximum of CNY 50,000 per institution. (Led by District Financial Supervisory Authority)

V. Green Channel Support for Financial Examination and Approval

Green channels will be set up for credit examination and approval of Covid-19 containment projects to handle special cases by special means and expedite procedures for urgent matters. Approval procedures will be streamlined to improve efficiency of service and help enterprises affected by the epidemic through the difficulties. (Led by District Financial Supervisory Authority)

Insurance institutions are encouraged to introduce new insurance products related to Covid-19 containment and treatment, and streamline claims settlement procedures for diseases, medical treatment and other matters caused by the epidemic, so that all due compensations are paid out as quickly as possible. (Led by District Financial Supervisory Authority)

Full support will be given to facilitate enterprises affected by the epidemic in applying for state, provincial and municipal financial support programs. (Led by District Financial Supervisory Authority)

VI. Support for Tax Relief and Non-contact Tax Compliance

Enterprises that have suffered great loss with a severe impact on production or

business activities as a result of the epidemic resulting in substantial difficulties in paying real estate taxes or urban land use taxes may apply for relevant tax relief programs. (Led by District Tax Service)

The principle of “no visit needed” for tax-related transactions should be fully followed to achieve online processing of frequently processed tax-related transactions, updating of social insurance contribution information, application, and payment, and mobile access of individual income tax services. During the epidemic response period, full-process self-help service is available for natural persons to obtain electronic general VAT invoices and invoice delivery service is provided. Telephone consultation services are also provided through hotlines answered by staff at district bureau call centers, tax service halls and taxation offices. (Led by District Tax Service)

VII. Support for Stable Employment

For enterprises contributing social insurance that meet the criteria of zero or minimal layoff of employees, 50% of their unemployment insurance premiums paid in the previous year will be refunded. With a fully online application process, the time needed for approval can be reduced by 50%. (Led by District Bureau of Human Resources and Social Security)

No fewer than three virtual job fairs will be launched for key employers, key industries and key job seeker groups to guide online matching of labor supply and demand. (Led by District Bureau of Human Resources and Social Security)

VIII. Support for Social Insurance

Employers that are unable to pay the premiums of employees’ old-age insurance, unemployment insurance, and work injury insurance due to the epidemic may apply for deferred payment and pay within three months after the end of the epidemic response period without any overdue payment. (Led by District Bureau of Human Resources and Social Security)

Employers that are unable to complete such procedures as employees’ enrollment in social insurance, applications for premium payment, and applications for collection of social insurance benefits are allowed to do so after the end of the epidemic response period. During the extension, benefits of old-age insurance, unemployment insurance, and work injury insurance are available as usual, without affecting the insured employees’ personal rights and insurance records. The deferred procedures should be completed within three months after the end of the epidemic response period. (Led by District Bureau of Human Resources and Social Security)

IX. Support for Preferential Treatment

Enterprises that have contributed significantly to Covid-19 containment will be commended in public announcements, enjoy priority when shortlisting policy rewards such as the nomination of Distinguished Industrial Talents of Yuexiu District, and receive preferential support in old property renovation projects, leasing and transfer of state-owned properties, and application for projects at all levels. (Led by District Command Office of Epidemic Prevention and Control)

X. Support for Enterprises

Proofs of Force Majeure will be issued free of charge for enterprises that fail to

perform international trade contracts as scheduled or become unable to fulfill such contracts due to the epidemic. (Led by Yuexiu District Sub-council of China Council for the Promotion of International Trade)

Enterprises that may have been recorded as having engaged in bad faith as a result of the epidemic may be temporarily excluded from the list of joint punitive action with the consent of the involved party (parties). (Led by District Development and Reform Bureau)

Covid-19-related legal services will be strengthened by providing non-profit legal consultation services for SMEs to help them address legal issues such as contract performance caused by the epidemic. (Led by District Bureau of Justice)

Efforts will be made to assist enterprises in resumption of work and production. *Yue Qi Kang*, a platform that guides enterprises in work resumption and Covid-19 containment, is established to coordinate the tackling of issues encountered in recruitment for resumption of work, materials for Covid-19 containment, raw materials supply and the like. (Led by District Bureau of Commerce and other functional departments)

These Measures are in force from the date of issuance to December 31, 2020, and be subject to further deliberation in view of the situation of epidemic response upon expiry. Yuexiu District will implement relevant support policies promulgated by the state, Guangdong Province and Guangzhou Municipality. If policies of Yuexiu District and those of higher-level governments apply to the same matter, after those of higher levels are followed, district-level policies should be implemented if they provide stronger support which is not duplicated in those at higher levels.

Mode of disclosure: proactive disclosure

CC: General Office of District Party Committee, General Office of District People's Congress, General Office of District CPPCC, Office of Discipline Inspection Commission of District Party Committee, departments of the District Party Committee, District Department of Armed Forces, District Court, District Procuratorate, District mass organizations, and District Tax Service

Issued by Secretarial Section, General Office of Yuexiu District Government of Guangzhou Municipality on February 13, 2020
